

#### **Guidance Notes 1**

February 2012

# Setting up and using Values in Healthcare: a spiritual approach Internationally

*Values in Healthcare: a spiritual approach* (VIHASA) was launched in the UK in September 2004 and is being used in the UK and around the world in various settings. The pack was developed by healthcare practitioners in the UK to mainly bring benefit to healthcare staff working in the UK National Health Service. However, the programme has a wide appeal for alternative and complementary professionals as well as other professional bodies in the UK and abroad.

There are individuals, groups of people or organisations that want to make the materials available to other people or to use it flexibly and integrate with other training. Many countries around the world have also translated the material in other languages or are in the process of translation.

Whilst promoting and using the VIHASA programme for over 8 years, the JF team has been receiving various questions from the UK and all over the world. JF wishes to maintain the integrity of the materials and the quality of the implementation whilst people use them in different ways and in different settings. In order to empower this as well as help address the questions raised, JF is issuing various guidelines 1 to 4.

The Janki Foundation for Global Health Care (JF) is committed to support anyone wishing to develop the use of VIHASA in the UK or abroad. The following are some suggestions to consider:

### **Short Term Strategy**

Getting started with VIHASA programme:

- 1. Create a small group of people and share information that you have received (leaflets; Information packs; PowerPoint presentations).
- 2. Purchase the VIHASA Pack and experiment amongst yourselves.
- 3. Attend a VIHASA session/s and a Facilitators Training event.
- 4. If necessary, translate relevant sections (e.g. handouts) for presentations to a group for a trial run. The JF understands and appreciates that minor modifications may need to be made to make the material relevant to different cultures and languages.



### **Long Term Strategy**

Either link with an interested organization or form a legal organization for promoting VIHASA. The strategy taken may vary depending on the law in each country and what is most serviceable.

## Phase 1: Organization-Search or Set-up Phase

Look out for an interested organisation to link with or set-up a new one. JF office can provide a copy of its constitution to ensure compatibility with the aims of any interested, associated organisation, or agree aims and objectives of any new organisation that is set-up.

# Phase 2: Agreement of a Licence or Negotiate the Formulation of Memorandum of Agreement (MOA with Country).

The interested party or organization and JF should agree to arrange and engage in a series of discussions (either face-to-face, or through audio-video internet conversation) to initiate the process of drafting a License or an MOA.

Refer to Guidance 2 for Volunteers using VIHASA in the UK & Abroad.

#### Phase 3: Finalize and Sign Licence or Memorandum of Agreement

JF and the organisation to complete the formalities of finalising the license or MOA.

#### **Use of the VIHASA materials by Consultants or Trainers**

If you are a trainer, consultant or an educator and wish to use the materials either fully or partly, as part of your business from which you are earning an income, then you can apply for a licence to JF to use the materials. Please contact us at values@jankifoundation.org

We will send you an application and depending on the extent you use the material, we would request that you make a donation of up to 20% of the gross fees charged. Detailed guidelines with the Foundation's ethos would also be sent when the license is issued.

The publisher and copy right page, 'Amendment dated 2007' in the VIHASA pack is attached.